

## **New Exciting Opportunity**

The ***Boston Community Partnerships for Children's School Readiness and Transitions Committee*** has developed a Child Profile Form to assist in ensuring a child's smooth transition from their existing child care setting to a new school setting. This purpose of this tool is to get snapshot of the child and to capture the child's strengths, important characteristics and the key strategies used that most effectively support the child's adjustment and success. Our hope is that early childhood educators and family caretakers will use this form as an opportunity to share their knowledge and best practices for working with a child, with the child's new teacher. That knowledge sharing will assist the child and new teacher with their transition into kindergarten and subsequent success in school.

### **Phase 1 Details:**

The School Readiness and Transitions Committee is requesting that Early Childhood educators (including family, friendly neighbor caretakers ) complete the Child Profile form for every child who will be attending kindergarten in September 2011. In order to make sure that the forms get delivered to the correct kindergarten teacher for every child we have asked Countdown to Kindergarten to oversee the collection and distribution of the forms. Countdown to Kindergarten will work closely with the BPS Early Childhood Department to identify the teachers that have been assigned to each child who has a profile form and ensure that the form gets into the hands of the appropriate BPS teacher.

### **To Participate:**

All childcare providers, including Family, Friendly, Neighbor Care providers are encouraged to participate. Any provider can participate in the pilot by completing the following steps:

1. Please contact Rosa Inniss by e-mail at [rinniss2@boston.k12.ma.us](mailto:rinniss2@boston.k12.ma.us) or by calling 617-635-9288 to sign up for the pilot.
2. Inform the parents of your program's children about the pilot and ask them to sign the attached Parental Consent form. If parents have questions about the pilot and would like further information please have them call Rosa Inniss at 617-635-9288.
3. Complete a Child Profile Form for each child in your program whose parents has signed a consent form and send the completed form (including the signed parent consent form) to Rosa Inniss at Countdown to Kindergarten by **July 1, 2011**.

Rosa Inniss  
Countdown to Kindergarten  
Boston Public Schools  
26 Court St. 6<sup>th</sup> Floor  
Boston, MA 02108

## Child Profile Form

**Child Information**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_

Date of Birth: M \_\_\_ D \_\_\_ Y \_\_\_\_\_ Nickname: \_\_\_\_\_ Home Language: \_\_\_\_\_

BPS Student ID: \_\_\_\_\_ BPS School: \_\_\_\_\_ Language Spoken: \_\_\_\_\_

**Contacting Home**

BEST person to contact at home: \_\_\_\_\_ by (circle one):

Home Phone                  Work Phone                  Cell Phone                  E-mail                  Notes Home                  In Person

**Program Information**

Current Preschool/Child Care Setting: \_\_\_\_\_

Program Phone Number: \_\_\_\_\_ Teacher: \_\_\_\_\_

**Select center(s) at which child prefers to work:**

- Blocks       Art       House       Dramatic Play       Book       Sand/Water/Science  
 Technology/Computer       Other \_\_\_\_\_

**Please select what best describes the child's attendance rate to your program:**

- 90%+       75%       50%       25%

Please rate the following about the child and provide any additional information:	Almost Always	Often	Sometimes	Almost Never
Child can follow simple classroom rules, routines and can transition from one activity to another.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special techniques used to transition:				
Child can stay focused on activity s/he enjoys.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special interests:				
Child has been able to learn new concepts.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Most effective techniques to help learn:				
Child uses words to communicate.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child asks for help when encountering a problem.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child attempts to solve conflicts independently.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child plays with other child (ren) during free play.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child identifies similarities and differences between self and others.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child responds to motivation from teacher or classmates.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Please indicate if the child is receiving any special services and from where:**

**Any additional comments:**

**PARENT – GUARDIAN CONSENT FORM**  
**Child Profile Form**

**What is the project?**

The Community Partners for Children School Readiness and Transitions Committee has developed a Child Readiness Form to assist with the process of going to school. Ultimately, the goal of this form is to assist the child with their transition kindergarten and be successful in school. In addition, this form will help teachers learn about the children entering their classrooms for the first time. Care providers from agencies will be asked to complete this form for every child upon the child's exit from the program.

**What information will be provided?**

Information and data collected from the Child Profile Form.

**What will happen with this information?**

A staff person from your agency will send the completed form to Countdown to Kindergarten, a Boston Public Schools department, who will in turn distribute the data to your child's teacher in the upcoming fall.

**Who will see this information?**

Any data and/or materials regarding your child will be shared with appropriate staff members at the school your child will be attending the proceeding fall. These will be trained individuals who will work with the information in order to support your child's development. This includes possible conversations between care providers from agencies and teachers from your child's school. This data will not be shared with anyone else nor will it be used for any other purpose.

**What are my rights?**

*The Protection of Pupil Rights Amendment (PPRA) (20 U.S.C. § 1232h; 34 CFR Part 98) applies to programs that receive funding from the U.S. Department of Education (ED). PPRA is intended to protect the rights of parents and students. Any survey materials are available for inspection by parents if those materials will be used in connection with an ED-funded survey, analysis, or evaluation in which their children participate.*

**PLEASE CHECK ONE AND SIGN**

I give my permission to release the following data from the Child Profile Form

Yes       No

**Child's Name:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_

**Printed Name of Parent/Guardian:** \_\_\_\_\_

**Date:** \_\_\_\_\_